



TRUCKEE-DONNER Recreation & Park District

Inspiring Creative Active Lives for a Healthy Mountain Community

Regular Meeting Notice
Truckee-Donner Recreation and Park District Board of Directors
Thursday, May 27, 2021, 6:00 P.M.
Truckee Community Recreation Center, 10981 Truckee Way

Note: This will be a live meeting at the Community Recreation Center

Community Participants will enter from the courtyard adjacent to the community rooms at the Community Recreation Center. The public is required to wear a face covering while participating in the meeting. The room will be set up to provide social distancing of six feet.

The Board of Directors welcomes you to its meetings; your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.

Members of the public can also attend via: <https://tinyurl.com/TDRPDboardmeeting5-27-21>

The meeting is being produced through Microsoft Teams, but you do not need to install any software to view, simply follow the directions below:

- 1) Click the link above to open meeting in a web browser
- 2) Click "Watch on the web instead"
- 3) On next screen click, "Join anonymously"

For those not attending live, public comment will be accepted through the below means. For any comment, please include your name and the agenda item number you are commenting on. All comments will be limited to 3 minutes. Comments will be accepted until the Board Chair closes public comment on each agenda item.

- 1) Via email at board@tdrpd.org. Email must be received at least 1 hour prior to the 6pm start of the meeting.
- 2) Via the Q&A feature of the meeting broadcast. To make a comment on any current agenda item, click the "ask a question" button on the "Live event Q&A" sidebar. Please include your name and agenda item number you are commenting on. Anonymous comments will not be recognized or read

1. OPEN MEETING – 6:00 PM

2. ROLL CALL

3. Public Comment - This is the opportunity for members of the public to address the board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by the board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting. District meetings are recorded for transaction purposes.

Agenda Item Process – The board will follow the process below on each agenda item:

1. Staff report.
 - a) Questions from the board to staff.
2. Applicant presentation.
 - a) Questions from the board to the applicant.
 - b) Public comment – Limited to three minutes.
 - c) Board deliberations and discussion.
 - d) Board action (if action needs to be taken).

4. Unfinished Business

- 4.1 Discussion/Action on the Downtown Park Project
- 4.2 Discussion/Action on presentation by Friends of the Truckee Library updating information on the new Truckee Library at Regional Park
- 4.3 Discussion/Action on request by Alibi Ale Works to consider possible sale of property that is leased to Tunnitas Land Company from the District adjacent to the Truckee Community Art Center

5. New Business

- 5.1 Discussion/Action on revisions to job description for Lifeguard I, II, III
- 5.2 Discussion/Action on revisions to job description for Recreation Leader I, II, and creation of a Recreation Leader III position
- 5.3 Discussion/Action on Resolution #2021 – 298 – a resolution requesting collection of charges on tax rolls pursuant Truckee Donner Recreation and Park District Ordinance #13 for FY 2021-2022 for Placer County
- 5.4 Discussion/Action on Resolution #2021 – 299 – a resolution requesting collection of charges on tax rolls pursuant Truckee Donner Recreation and Park District Ordinance # 13 for FY 2021-2022 for Nevada County

6. Special Announcements

7. Consent Calendar

- a. Approval of the minutes of the regular Board meeting of April 22, 2021.

8. Financial Report

- a) Review of monthly Covid 19 financial outlook
- b) District Check Registers
- c) Review of District Financial Report
- d) Miscellaneous Journal Entries
- e) Accounting Manager Division Report

9. Information Technology Report

10. Division Reports

General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on their activities

10.1 General Manager

- a. Update on concessionaire for Truckee Bike Park
- b. Update on warming center at the Veterans Hall
- c. Update on Forest/Fire art exhibition in Fall 2021

10.2 Recreation Division

- a) Review of monthly division report
- b) Marketing report
- c) Update on renovations at Ponderosa Golf Course
- d) Finance report for Truckee Ice Rink 2021

10.3 Park Division

- a) Review of monthly division report
- b) Update on spring/summer projects
- c) Update on facility condition assessment projects

11. Board Subcommittees

- a. Finance/Audit Committee (Standing Committee – Hansford and Wasley).
- b. Comprehensive Facility Condition Assessment (Standing Committee – Werbel and Tanner).

12. Additional Matter of Interest to Board Members

Board members may make a brief announcement or report.

13. Adjournment

14. Closed Session (Government Code Section 54957)

14.1 Public Employee Performance Evaluation - General Manager

Agenda posted and mailed on May 21, 2021.

David Faris, HR Manager/District Clerk

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact David Faris, District Clerk, at 530-582-7720. Notification 48 hours prior to the meeting will enable TDRPD to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

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