



# TRUCKEE-DONNER Recreation & Park District

*Inspiring Creative Active Lives for a Healthy Mountain Community*

## Meeting Notice

Truckee-Donner Recreation and Park District Board of Directors  
Thursday, February 22, 2018, 6:00 P.M.  
Truckee Community Recreation Center, 8924 Donner Pass Road

The Board of Directors welcomes you to its meetings; your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.

### Agenda

1. **OPEN MEETING – 6:00 P.M.**
2. **Roll Call –**
3. **Public Comment –** This is the opportunity for members of the public to address the board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by the board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting. District meetings are recorded for transcription purposes.  
**Agenda Item Process –** The board will follow the process below on each agenda item:
  1. Staff report.
    - a) Questions from the board to staff.
  2. Applicant presentation.
    - a) Questions from the board to the applicant.
  3. Public comment – Limited to three minutes.
  4. Board deliberations and discussion.
  5. Board action (if action needs to be taken).
4. **Unfinished Business –**
  - 4.1 Discussion/Possible Action regarding the update on the District's Comprehensive Facility Condition Assessment.
5. **New Business –**
  - 5.1 Discussion/possible action on lease of a dump truck.
  - 5.2 Discussion/possible action on creating a new Golf Course/Ice Rink Manager position.
    - a) Job description.
    - b) Salary range.
  - 5.3 Discussion/possible action on bids for Tahoe Pyramid Bikeway.
  - 5.4 Discussion/possible action on Resolution 2018-266.
6. **Special Announcements –**
7. **Consent Calendar –**
  - a) Approval of the minutes of the regular board meeting of January 25, 2018.
8. **Financial Report –**
  - a) Approval of District check registers.

- b) Review of District financial report.
- c) Approval of District miscellaneous journal entries.
- d) Review of Community Swimming Pool financial report.
- e) Review of Property Taxes, Pool Assessments, Quimby Fees, and AB 1600 Fees from 1999 – 2018.

**9. Information Technology –**

- a) Review of the District Information Technology report.

**10. Division Reports – General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on their activities.**

**10.1 General Manager –**

- a) Update on the proposed Ice Rink Expansion project.
- b) Update on new Skate Park project.
- c) Update on Corp Yard/Library project.
- d) Consideration of date for Board/Staff retreat.

**10.2 Recreation Division –**

- a) Review of monthly division report.
- b) Review of marketing report.

**10.3 Park Division –**

- a) Review of monthly division report.
- b) Update on spring facility projects.

**11. Board Subcommittees –**

- 11.1 Finance/Audit Committee (Standing Committee – Tanner and Hansford).
- 11.2 Comprehensive Facility Condition Assessment (Standing Committee – Werbel and Tanner).
- 11.3 Ice Rink Expansion Project (Ad Hoc Committee – Werbel).
- 11.4 Aquatic Center Operating Costs Assessment (Ad Hoc Committee – York and Kates)

**12. Additional Matters of Interest to Board Members – Board members may make a brief announcement or report.**

**13. Adjournment –**

**14. Closed Session (Government Code Section 54957)**

- 14.1 Public Employee Performance Evaluation – General Manager.
  - a) Review of General Manager Employment Agreement.

Agenda posted and mailed on February 16, 2018

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Brandon Perry, HR Manager/ District Clerk

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Brandon Perry, District Clerk, at 530-582-7720. Notification 48 hours prior to the meeting will enable TDRPD to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)