

**Minutes of the  
Regular Meeting of the Board of Directors of the  
Truckee-Donner Recreation and Park District**

October 26, 2017

The meeting of the Board of Directors of the Truckee-Donner Recreation and Park District was called to order by Chairman York at the Community Recreation Center, 8924 Donner Pass Road, Truckee, CA, at 6:00 P.M.

**Roll Call** –

**Directors Present:** Tanner, Kates, Hansford, York

**Directors Absent:** Werbel

**Others Present:**

**Staff:** Steve Randall, General Manager; Brandon Perry, HR Manager/District Clerk; Teresa McNamara, Accounting Manager; Sven Leff, Recreation Superintendent; Kyle Jost, Marketing Manager; Courtney Ridgel, Administrative Assistant

**Public:** Rolf Godon, Friends of the Veterans Hall (FOV); Barbara Czerwinski, Friends of the Veterans Hall (FOV); Chaun Mortier, Friends of the Veterans Hall (FOV); Matt Hillock, Veteran; Jeff Loux, Town of Truckee.

**Public Comment** – None.

**Marketing Report**

4. Review of District Marketing Report – Reviewed.

**Old Business**

5.1 Discussion/possible action on Veterans Hall usage – Matt Hillock, Veteran, requested that protection against bird damage be addressed at the Rocking Stone at Veterans Hall. Rolf Godon, Friends of the Veterans Hall, reported on the current status and condition of the Veterans Hall. Barbara Czerwinski, Friends of the Veterans Hall, updated on the continuing status of the historical registry designation. The application was updated and should be submitted for re-evaluation in November 2017. Chaun Mortier, Friends of the Veterans Hall, reported on upcoming events at the Veterans Hall including Veterans Day and upcoming April fundraisers. She asked that the entryway to the Hall be kept empty and clear of storage items.

Director York thanked the FOVH group for cleaning up the bird damage near the Rocking Stone. She asked that Sven Leff, Recreation Superintendent, follow up on moving the stored items to another area of the Hall.

**New Business**

6.1 Discussion/possible action on revised Board meeting date in November and December – General Manager Randall stated that the November board meeting date falls on Thanksgiving and the December board meeting dates falls near Christmas. He asked that the board consider rescheduling the November and December board meetings to a consolidated or different date. Director York asked that the two meetings be combined to one meeting on Thursday, November 30, 2017.

Director Kates motioned to approve the revised board meeting date to November 30, 2017, seconded by Director Hansford. Motion was approved with four ayes (Tanner, Kates, Hansford, York) and one absent (Werbel).

6.2 Discussion/possible action on surplus District vehicles – General Manager referenced the vehicle list in the board packet. He stated the vehicles would be sold directly by the leasing company, Enterprise Fleet Management.

Director Hansford motioned to agree to surplus the vehicles on the attached surplus list, seconded by Director Tanner. Motion was approved with five ayes (Tanner, Kates, Hansford, York) and one absent (Werbel).

## **7. Special Announcements**

General Manager Randall stated Big Truck Day and the Halloween Parade was coming up. He stated the Ski Swap was coming up on November 4<sup>th</sup>.

## **8. Consent Calendar**

a) Approval of the minutes of the regular board meeting of September 28, 2017 – Director Hansford motioned to approve the consent calendar with the changes as presented, seconded by Director Tanner. Motion was approved with five ayes (Werbel, Tanner, Kates, Hansford, York).

## **9. Financial Report**

a) Approval of District Check Registers – Director Kates motioned to approve the District check register as presented, seconded by Director Tanner. Motion was approved with four ayes (Tanner, Kates, Hansford, York) and one absent (Werbel).

b) Review of District Financial Report – Reviewed.

c) Approval of District Miscellaneous Journal Entries – Director Kates motioned to approve the District miscellaneous journal entries as presented, seconded by Director Tanner. Motion was approved with four ayes (Tanner, Kates, Hansford, York) and one absent (Werbel).

d) Review of Community Swimming Pool Financial Report – Reviewed.

## **10. Information Technology**

a) Review of District Information Technology Report – Reviewed.

## **Division Reports**

### **11.1 General Manager**

a) Update of the proposed ice rink expansion project – General Manager Randall stated the Ice Rink group is considering a new location, the corporation yard at Regional Park for the ice rink. The Truckee Library is also considering locating the new library at the corporation yard at Regional Park. These two new facilities would be possible if the Town of Truckee gave TDRPD their old corporation yard located in the Ponderosa Golf Course sub-division. The Town of Truckee is in discussions with Nevada County and the Truckee Library on the potential of the Town taking over the Library. If the Town takes over the operations of the library, it will potential build a new library at Regional Park. In discussions with the Town of Truckee Town Manager, Jeff Loux, it was suggested that the TDRPD corporation yard would potentially be a better site for the proposed new ice rink if TDRPD were to move to the old Town corporation yard.

The Town of Truckee is conducting a study on the feasibility of the Town to take over the library operations from Nevada County. This study will take approximately four months. The

outcome of the library study will determine if the Town will potentially take over the library operations, give TDRPD their old corporation yard, and build a new library to be located at Regional Park. The Town is also conducting an appraisal of their old corporation yard.

b) Update on Quimby Mitigation Fee – General Manager Randall stated last month the board had approved an increase of 2.5% that went to the Town of Truckee and was approved there.

c) Update on Tahoe Pyramid Bikeway – General Manager Randall stated the grand opening was scheduled for November 2<sup>nd</sup>. The project is nearing completion for the year.

d) Update on proposed move of District Corporation yard to the old Town Corporation yard – Director York stated this information was covered in 11.1(a).

### **11.2 Recreation Division**

a) Review of monthly division report – Reviewed.

### **11.3 Park Division**

a) Review of monthly division report – Reviewed.

b) Update of winter facility projects – Reviewed.

### **Board Subcommittees**

12.1 Finance/Audit Committee (Standing Committee – Tanner and Hansford) – Nothing to report.

12.2 Comprehensive Facility Condition Assessment (Standing Committee – Werbel and Tanner) – Nothing to report.

12.3 Ice Rink Expansion Project (Ad Hoc Committee – Werbel) – Nothing to report.

12.4 Aquatic Center Operating Costs Assessment (Ad Hoc Committee – York and Kates) – Nothing to report.

### **Additional Matters of Interest to Board Members**

Nothing to report.

**Adjournment** – The meeting was adjourned at 7:41 P.M.

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District Clerk

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Chairman of the Board of Director

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Secretary of the Board of Directors