



TRUCKEE-DONNER Recreation & Park District

Inspiring Creative Active Lives for a Healthy Mountain Community

Special Meeting Notice
Truckee-Donner Recreation and Park District Board of Directors
Thursday, December 6, 2018, 6:00 P.M.
Truckee Community Recreation Center, 8924 Donner Pass Road

The Board of Directors welcomes you to its meetings; your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.

Agenda

1. **OPEN MEETING – 6:00 P.M.**
2. **Roll Call –**
3. **Public Comment –** This is the opportunity for members of the public to address the board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by the board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting. District meetings are recorded for transcription purposes.
Agenda Item Process – The board will follow the process below on each agenda item:
 1. Staff report.
 - a) Questions from the board to staff.
 2. Applicant presentation.
 - a) Questions from the board to the applicant.
 - b) Public comment – Limited to three minutes.
 - c) Board deliberations and discussion.
 - d) Board action (if action needs to be taken).
4. **Interview for Vacant Board Seat –** The board will interview applicants for the vacant board director position.
 - a) Interview.
 - b) Selection of candidate.
5. **Brown Act Training –** Training will be provided on the Brown Act by Steve Gross, TDRPD Attorney.
6. **Unfinished Business –**
 - 6.1 Discussion/Possible Action regarding Community Art Center Outdoor renovation project
 - 6.2 Discussion/Possible Action regarding Outdoor Covered Pavilion/Ice Rink located at Regional Park
 - 6.3
7. **New Business –**
 - 7.1 Discussion/Possible Action regarding Recreation Division Reorganization

7.2 Discussion/Possible Action regarding new job description for Senior Recreation Coordinator

7.3 Discussion/Possible Action regarding Policy 216, Pay Periods

7.4 Discussion/Possible Action regarding bids for TDRPD Public Pier Replacement Project 2019

8. Special Announcements –

9. Consent Calendar –

a) Approval of the minutes of the regular board meeting of October 25, 2018.

10. Financial Report –

a) Approval of District check registers.

b) Review of District financial report.

c) Approval of District miscellaneous journal entries.

11. Information Technology –

a) Review of the District Information Technology report.

12. Division Reports – General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on their activities.

12.1 General Manager –

a) Update on town community master-planning for facilities in the community.

b) Update on new skate park.

c) Update on New Irrigation system at Ponderosa Golf Course.

12.2 Recreation Division –

a) Review of monthly division report.

b) Review of marketing report.

c) Review of aquatic center report

12.3 Park Division –

a) Review of monthly division report.

b) Update on winter facility projects.

c) Update on Facility Condition Assessment.

13. Board Subcommittees –

13.1 Finance/Audit Committee (Standing Committee – Tanner and Hansford).

13.2 Comprehensive Facility Condition Assessment (Standing Committee – Werbel and Tanner).

13.3 Ice Rink Expansion Project (Ad Hoc Committee – Werbel).

14. Additional Matters of Interest to Board Members – Board members may make a brief announcement or report.

15. Adjournment –

Agenda posted and mailed on November 30, 2018

Brandon Perry, HR Manager

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Brandon Perry, District Clerk, at 530-582-7720. Notification 48 hours prior to the meeting will enable TDRPD to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)