

Truckee-Donner Recreation and Park District Policy Handbook

POLICY TITLE: Attendance at Board Meetings
POLICY NUMBER: 402

402.10 Members of the Board of Directors shall attend all regular and special meetings of the Board unless there is good cause for absence.

402.20 A scheduled regular Board meeting may be changed to a special meeting, to discuss the District's regular business, when two or more Board members cannot attend. The meeting may only be changed by a majority vote of the Board of Directors at a scheduled Board meeting. Board members must give at least one month's notice of their intended meeting absence. This action needs to be put on a scheduled Board meeting agenda. All requests must be given to the General Manager in ample time to be placed on a scheduled Board meeting agenda.

402.30 Board members should keep in mind that rescheduling Board meetings should be kept to a minimum as it can be confusing or misleading to the general public. Therefore, the District and Board should strive to stick to our policy of holding Board meetings the fourth Thursday of each month at 6:00 P.M. However, it is understood there will be times when two or more Board members may have a conflict, and therefore consideration of changing the meeting date should be an option.