

Truckee-Donner Recreation and Park District Policy Handbook

POLICY TITLE: Code of Ethics
POLICY NUMBER: 401

401.10 The Board of Directors of the TRUCKEE-DONNER RECREATION AND PARK DISTRICT is committed to providing excellence in legislative leadership that results in the provision of the highest quality of services to its constituents. In order to assist in the government of the behavior between and among members of the Board of Directors, the following rules shall be observed.

401.11 The dignity, style, values and opinions of each Director shall be respected.

401.12 Responsiveness and attentive listening in communication is encouraged.

401.13 The needs of the District's constituents should be the priority of the Board of Directors.

401.14 The primary responsibility of the Board of Directors is the formulation and evaluation of policy.

401.15 Directors focus on issues. The presentation of the opinions of others should be encouraged.

401.16 Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions. Once the Board of Directors takes action, Directors should support said action.

401.17 Directors should practice the following procedures:

401.171 In seeking clarification on informational items, Directors may directly approach professional staff members to obtain information needed to supplement, upgrade, or enhance their knowledge to improve legislative decision-making.

401.172 Complaints from residents and property owners of the District should be referred directly to the General Manager.

401.173 Concerns related to safety or hazards should be reported to the General Manager or to the District Office. Emergency situations should be dealt with immediately by seeking appropriate assistance.

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401.174 Clarification of policy-related concerns, especially those involving personnel, legal action, land acquisition and development, finances, and programming should be referred directly to the General Manager.

401.18 When approached by District personnel concerning specific District policy, Directors should direct inquiries to the appropriate staff supervisor. The chain of command should be followed.

401.19 The work of the District is a team effort. All individuals work together in the collaborative process, assisting each other in conducting the affairs of the District.

401.20 When responding to constituent requests and concerns, Directors should respond to individuals in a positive manner, routing their questions through appropriate channels and to responsible management personnel.

401.21 Directors should develop a working relationship with the General Manager wherein current issues, concerns and District projects can be discussed comfortably and openly.

401.22 Directors should function as a part of the whole. Issues should be brought to the attention of the Board as a whole.

401.23 Directors are responsible for monitoring the District's progress in attaining its goals and objectives, while pursuing its mission.