



# Truckee Donner

## Recreation and Park District

8924 Donner Pass Rd, Truckee California 96161  
PHONE: (530) 582 -7720 FAX: (530) 582-7724

### Regular Meeting Notice

**Truckee-Donner Recreation and Park District Board of Directors**  
**Thursday, September 24, 2015, 6:00 P.M.**

**Truckee Community Recreation Center, 8924 Donner Pass Road**

The Board of Directors welcomes you to its meetings; your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.

### Agenda

1. **OPEN MEETING – 6:00 P.M.**
2. **Roll Call –**
3. **Public Comment –** This is the opportunity for members of the public to address the board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by the board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting. District meetings are recorded for transcription purposes.  
**Agenda Item Process –** The board will follow the process below on each agenda item:
  1. Staff report.
    - a) Questions from the board to staff.
  2. Applicant presentation.
    - a) Questions from the board to the applicant.
  3. Public comment – Limited to three minutes.
  4. Board deliberations and discussion.
  5. Board action (if action needs to be taken).
4. **Marketing Report –**
  - 4.1 Review of the District marketing report.
5. **Financial Report –**
  - 5.1 Approval of District check registers.
  - 5.2 Review of District financial report.
  - 5.3 Approval of District miscellaneous journal entries.
6. **Information Technology –**
  - 6.1 Review of the District information technology report.
7. **Old Business –**
  - 7.1 Report from Truckee Donner Horsemen Association and Truckee Rodeo.
  - 7.2 Discussion and possible action on Veterans Hall usage.
    - a) Update from the Friends of the Veterans Hall.
    - b) Request from Friends of the Veterans Hall to have the board consider applying for historic designation status.
  - 7.3 Discussion/action on the Tahoe Pyramid Bikeway Farad to Puny Dip trail construction.
    - a) Update on the project.
    - b) Discussion/action on change orders for the Farad to Puny Dip trail project.

- 7.4 Discussion/action on Truckee Aquatic Center.
  - a) Project update.
  - b) Discussion/action on change orders for the Aquatic Center project.
- 7.5 Discussion/action on Comprehensive Facility Condition Assessment and Energy Audit.
- 7.6 Discussion/action regarding the District Strategic Plan.
  - 1. Nurturing partnerships
  - 2. Implementing responsive programming
  - 3. Organizational excellence
  - 4. Caring for our facilities and parks
  - 5. Building awareness and loyalty
  - 6. Financial health
- 7.7 Discussion/action on the FY 2015-2016 District budget.
- 7.8 Discussion/action on the District salary schedule for FY 2015-2016.

**8. New Business –**

- 8.1 Discussion/action on what to do with the Community Swimming Pool building located at Truckee High School.
- 8.2 Discussion/action on updated District policy #300, Financial.
- 8.3 Discussion/action on District accounting policies and procedures.
  - a) New credit cards policy
  - b) Revised grants policy
  - c) Revised accounts receivable, collections, and bad debt policy
- 8.4 Discussion/action on increasing fee for West End Beach Pavilion.

**9. Special Announcements –**

**10. Consent Calendar –**

- 10.1 Approval of the minutes of the Annual Board Tour of District Facilities of August 27, 2015.
- 10.2 Approval of the minutes of the regular board meeting of August 27, 2015.
- 10.3 Approval of the minutes of the Board/Staff Retreat of September 1, 2015.

**11. Reports –** General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on their activities.

**11.1 General Manager –**

- a)

**11.2 Recreation Division –**

- a) Review of monthly division report.

**11.3 Park Division –**

- a) Review of monthly division report.

**12. Board Subcommittees –**

- 12.1 Finance/Audit Committee (Standing Committee – Murphy and Casey).
- 12.2 Aquatic Center Project (Standing Committee – Murphy and Werbel).
- 12.3 Comprehensive Facility Condition Assessment (Standing Committee – Casey and Werbel).
- 12.4 Branding Committee (Ad Hoc Committee – Werbel and York).
- 12.5 Aquatic Center Wall of Recognition (Ad Hoc Committee – Murphy and Casey).

**13. Additional Matters of Interest to Board Members –** Board members may make a brief announcement or report.

**14. Adjournment –**

Agenda posted and mailed on September 18, 2015

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Blanca Gonzalez, Administrative Assistant