



# Truckee Donner

## Recreation and Park District

8924 Donner Pass Rd, Truckee California 96161

PHONE: (530) 582 -7720 FAX: (530) 582-7724

### **NOTICE OF CANCELLED AND RESCHEDULED MEETING**

#### **November Board Meeting**

**Truckee-Donner Recreation and Park District  
Board of Directors  
8924 Donner Pass Road  
Truckee, CA**

The Regular meeting of the Board of Directors of the Truckee-Donner Recreation and Park District scheduled for Thursday, November 26, 2015, 6:00 P.M., has been cancelled due to the Thanksgiving Holiday. The meeting has been rescheduled to a Special meeting on Thursday, November 19, 2015, 6:00 P.M., for the purpose of conducting the District's regular monthly business.

Posted and mailed on November 13, 2015

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Blanca Gonzalez  
Administrative Assistant



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### Special Meeting Notice

**Truckee-Donner Recreation and Park District Board of Directors**

**Thursday, November 19, 2015, 6:00 P.M.**

**Truckee Community Recreation Center, 8924 Donner Pass Road**

The Board of Directors welcomes you to its meetings; your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.

### Agenda

1. **OPEN MEETING – 6:00 P.M.**
2. **Roll Call –**
3. **Public Comment –** This is the opportunity for members of the public to address the board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by the board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting. District meetings are recorded for transcription purposes.  
**Agenda Item Process –** The board will follow the process below on each agenda item:
  1. Staff report.
    - a) Questions from the board to staff.
  2. Applicant presentation.
    - a) Questions from the board to the applicant.
  3. Public comment – Limited to three minutes.
  4. Board deliberations and discussion.
  5. Board action (if action needs to be taken).
4. **Marketing Report –**
  - 4.1 Review of the District marketing report.
    - a) Discussion/action on District logo.
5. **Financial Report –**
  - 5.1 Approval of District check registers.
  - 5.2 Review of District financial report.
  - 5.3 Approval of District miscellaneous journal entries.
6. **Information Technology –**
  - 6.1 Review of the District information technology report.
7. **Old Business –**
  - 7.1 Discussion and possible action on Veterans Hall usage.
    - a) Update from Friends of the Veterans Hall.
  - 7.2 Discussion/action on Comprehensive Facility Condition Assessment and Energy Audit.
  - 7.3 Discussion/action on the Truckee Aquatic Center project.
    - a) Project update.

- b) Discussion/action on change orders for the Aquatic Center project.
- c) Discussion/action on the signage for the KaWyHa Foundation.
- d) Discussion/action on the Wall of Recognition.

7.4 Discussion/action regarding the District Strategic Plan.

- 1. Nurturing partnerships
- 2. Implementing responsive programming
- 3. Organizational excellence
- 4. Caring for our facilities and parks
- 5. Building awareness and loyalty
- 6. Financial health

- a) Strategic Plan matrix.

7.5 Discussion/action on what to do with the Community Swimming Pool building located at the high school.

7.6 Discussion/possible action regarding rescheduling or cancelling the December board meeting due to the holidays.

**8. New Business –**

- 8.1 Discussion/action on a project to expand the current ice rink at Regional Park.

**9. Special Announcements –**

**10. Minutes –**

- 10.1 Approval of the minutes of the regular board meeting of October 22, 2015.

**11. Reports –** General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on their activities.

**11.1 General Manager –**

- a) Update on HVAC system at the Community Art Center.
- b) Employee/Board Christmas Party.

**11.2 Recreation Division –**

- a) Review of monthly division report.

**11.3 Park Division –**

- a) Review of monthly division report.
- b) Update on the discussion with Floriston Property Owners Association to upgrade the playground area at Floriston Park.

**12. Board Subcommittees –**

- 12.1 Finance/Audit Committee (Standing Committee – Murphy and Casey).

- 12.2 Aquatic Center Project (Standing Committee – Murphy and Werbel).

- 12.3 Comprehensive Facility Condition Assessment (Standing Committee – Casey and Werbel).

- 12.4 Branding Committee (Ad Hoc Committee – Werbel and York).

- 12.5 Aquatic Center Wall of Recognition (Ad Hoc Committee – Murphy and Casey).

**13. Additional Matters of Interest to Board Members –** Board members may make a brief announcement or report.

**14. Adjournment –**

Agenda posted and mailed on November 13, 2015

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Blanca Gonzalez, Administrative Assistant