



# TRUCKEE-DONNER Recreation & Park District

*Inspiring Creative Active Lives for a Healthy Mountain Community*

**Special Meeting Notice**  
**Truckee-Donner Recreation and Park District Board of Directors**  
**Tuesday, August 23, 2016, 6:00 P.M.**  
**Truckee Community Recreation Center, 8924 Donner Pass Road**

The Board of Directors welcomes you to its meetings; your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.

## Agenda

1. **OPEN MEETING – 6:00 P.M.**
2. **Roll Call –**
3. **Public Comment –** This is the opportunity for members of the public to address the board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by the board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting. District meetings are recorded for transcription purposes.  
**Agenda Item Process –** The board will follow the process below on each agenda item:
  1. Staff report.
    - a) Questions from the board to staff.
  2. Applicant presentation.
    - a) Questions from the board to the applicant.
  3. Public comment – Limited to three minutes.
  4. Board deliberations and discussion.
  5. Board action (if action needs to be taken).
4. **Marketing Report –**
  - 4.1 Review of the District marketing report.
5. **Unfinished Business –**
  - 5.1 Discussion/possible action on Veteran's Hall usage.
    - a) Update from Friends of the Veteran's Hall.
  - 5.2 Update/discussion on the proposed ice rink expansion project.
  - 5.3 Update/discussion on the request for the new Truckee Dog Park.
  - 5.4 Update/discussion on the Truckee Aquatic Center project (Truckee Community Swimming Pool).
    - a) Project update.
    - b) Discussion/action on Truckee Aquatic Center Project change orders.
  - 5.5 Discussion/possible action regarding Comprehensive Facility Condition Assessment and Energy Audit.
  - 5.6 Discussion/possible action regarding the District Strategic Plan.
    - a) Update on the Strategic Plan matrix.
      1. Nurturing partnerships
      2. Implementing responsive programming
      3. Organizational excellence
      4. Caring for our facilities and parks
      5. Building awareness and loyalty
      6. Financial health

- 5.7 Discussion/possible action regarding the District salary compensation study and survey (Total Compensation Study).
- 5.8 Update/discussion on the West End Beach Pavilion project.
- 6. New Business –**
  - 6.1 Discussion/possible action regarding revised job descriptions and pay scales for Teacher I/II, Recreation Leader I/II, and Climbing Wall Instructor.
  - 6.2 Discussion/possible action regarding a new tier for part time benefited positions.
  - 6.3 Discussion/possible action regarding potential position changes, non-exempt to exempt status.
  - 6.4 Discussion/possible action on the proposal from James Marta & Company for a new three year agreement for auditing services for the District.
  - 6.5 Discussion on fee increases for use of District facilities.
  - 6.6 Discussion/possible action on cost of living increase for employees for FY 2016-17.
  - 6.7 Review and approval on the FY 2016-2017 Preliminary Budget.
  - 6.8 Discussion/possible action regarding potential generator addition at the Veteran's Hall AT&T site.
- 7. Consent Calendar –**
  - a) Approval of the minutes of the regular board meeting of July 28, 2016.
- 8. Financial Report –**
  - a) Approval of District check registers.
  - b) Review of District financial report.
  - c) Approval of District miscellaneous journal entries.
- 9. Information Technology –**
  - a) Review of the District Information Technology report.
- 10. Division Reports –** General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on their activities.
  - 10.1 General Manager –**
    - a) Update on Truckee Community Swimming Pool Donor Party.
  - 10.2 Recreation Division –**
    - a) Review of monthly division report.
  - 10.3 Park Division –**
    - a) Review of monthly division report.
    - b) Review of summer facility projects.
- 11. Board Subcommittees –**
  - 11.1 Finance/Audit Committee (Standing Committee – Murphy and Casey).
  - 11.2 Aquatic Center Project (Standing Committee – Murphy and Werbel).
  - 11.3 Comprehensive Facility Condition Assessment (Standing Committee – Casey and Werbel).
  - 11.4 Truckee Dog Park Project (Ad Hoc Committee – Casey and Brady).
  - 11.5 Salary Compensation Study and Survey (Ad Hoc Committee – York and Casey).
- 12. Additional Matters of Interest to Board Members –** Board members may make a brief announcement or report.

Revised agenda posted and mailed on August 18, 2016

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Blanca Gonzalez, Administrative Assistant

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Brandon Perry, District Clerk, at 530-582-7720. Notification 48 hours prior to the meeting will enable TDRPD to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)