



# Truckee Donner

## Recreation and Park District

8924 Donner Pass Rd, Truckee California 96161  
PHONE: (530) 582 -7720 FAX: (530) 582-7724

### Regular Meeting Notice

**Truckee-Donner Recreation and Park District Board of Directors  
Thursday, April 28, 2016, 6:00 P.M.**

**Truckee Community Recreation Center, 8924 Donner Pass Road**

**The Board of Directors welcomes you to its meetings; your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.**

### Agenda

**1. OPEN MEETING – 6:00 P.M.**

**2. Roll Call –**

- 3. Public Comment –** This is the opportunity for members of the public to address the board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by the board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting. District meetings are recorded for transcription purposes.

**Agenda Item Process –** The board will follow the process below on each agenda item:

1. Staff report.
  - a) Questions from the board to staff.
2. Applicant presentation.
  - a) Questions from the board to the applicant.
3. Public comment – Limited to three minutes.
4. Board deliberations and discussion.
5. Board action (if action needs to be taken).

**4. Marketing Report –**

- 4.1 Review of the District marketing report.

**5. Presentation –**

- 5.1 Refinancing of the 2007 Certificates of Participation.

**6. Old Business –**

- 6.1 Discussion/possible action on Veteran's Hall usage.
  - a) Discussion/possible action regarding a request to allow a Veterans Memorial Exhibit in the foyer of the Veteran's Hall.
- 6.2 Discussion/possible action on Pyramid Bikeway Trail Project.
  - a) Discussion/possible action on a project Change Order.
  - b) Discussion/possible action on Resolution #2016-253 Resolution of the Truckee-Donner Recreation and Park District, Truckee, California (District) authorizing a maintenance agreement with Nevada County for Tahoe-Pyramid Bikeway on Old Highway 40 from Hinton Road to Caltrans right-of-way.

- 6.3 Discussion/possible action on the Truckee Aquatic Center project.
  - a) Project update.
  - b) Discussion/possible action on change orders for the Aquatic Center project.
- 6.4 Discussion/possible action regarding Comprehensive Facility Condition Assessment and Energy Audit.
- 6.5 Discussion/possible action regarding the District Strategic Plan.
  - 1. Nurturing partnerships
  - 2. Implementing responsive programming
  - 3. Organizational excellence
  - 4. Caring for our facilities and parks
  - 5. Building awareness and loyalty
  - 6. Financial health
  - a) Strategic Plan matrix.
- 6.6 Discussion/action regarding the District salary compensation study and survey.

**7. New Business –**

- 7.1 Discussion/possible action on request from Biking for a Better World for funding for the Truckee Bike Park.
- 7.2 Discussion/possible action on the purchase of vans for the Recreation Division.
- 7.3 Discussion/possible action on revisions to Policy #205, Holidays.
- 7.4 Discussion/possible action on revisions to Policy #208, Jury Duty and Military Training.
- 7.5 Discussion/possible action on inflationary adjustments for the District's park impact fee and Quimby in-lieu fee.
- 7.6 Approval of Notice of District Election and Resolution #2016-251 Calling General District Election for the purpose of electing two members to the District Board of Directors (Nevada County).
- 7.7 Approval of Resolution #2016-252 of the Governing Body of the Truckee-Donner Recreation and Park District declaring an election be held in its jurisdiction; requesting the Board of Supervisors to consolidate this election with any other election conducted on said date; and requesting election services by the county clerk (Placer County).

**8. Special Announcements –**

**9. Consent Calendar –**

- a) Approval of the minutes of the regular board meeting of March 24, 2016.

**10. Financial Report –**

- b) Approval of District check registers.
- c) Review of District financial report.
- d) Approval of District miscellaneous journal entries.

**11. Information Technology –**

- a) Review of the District information technology report.
- b) Discussion/possible action on a new District logo.
- c) Discussion/possible action on new District web page.

**12. Division Reports –** General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on their activities.

**12.1 General Manager –**

- a) Update on HVAC system at the Community Art Center.
- b) Discussion on location of May 24, 2016 Board/Staff retreat.
- c) Dog Park in Truckee.

**12.2 Recreation Division –**

- a) Review of monthly division report.

**12.3 Park Division –**

- a) Review of monthly division report.
- b) Review of spring facility projects.

**13. Board Subcommittees –**

13.1 Finance/Audit Committee (Standing Committee – Murphy and Casey).

13.2 Aquatic Center Project (Standing Committee – Murphy and Werbel).

13.3 Comprehensive Facility Condition Assessment (Standing Committee – Casey and Werbel).

13.4 Branding Committee (Ad Hoc Committee – Werbel and York).

13.5 Aquatic Center Wall of Recognition (Donation Wall Mural Project) (Ad Hoc Committee – Murphy and Casey).

**14. Additional Matters of Interest to Board Members –** Board members may make a brief announcement or report.

Revised agenda posted and mailed on April 22, 2016

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Blanca Gonzalez, Administrative Assistant