



# TRUCKEE-DONNER Recreation & Park District

*Inspiring Creative Active Lives for a Healthy Mountain Community*

## Special Meeting Notice

Truckee-Donner Recreation and Park District Board of Directors  
Thursday, December 1, 2016, 6:00 P.M.  
Truckee Community Recreation Center, 8924 Donner Pass Road

The Board of Directors welcomes you to its meetings; your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.

### Agenda

1. **OPEN MEETING – 6:00 P.M.**
2. **Roll Call –**
3. **Public Comment –** This is the opportunity for members of the public to address the board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by the board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting. District meetings are recorded for transcription purposes.  
**Agenda Item Process –** The board will follow the process below on each agenda item:
  1. Staff report.
    - a) Questions from the board to staff.
  2. Applicant presentation.
    - a) Questions from the board to the applicant.
  3. Public comment – Limited to three minutes.
  4. Board deliberations and discussion.
  5. Board action (if action needs to be taken).
4. **Board Elections –**
  - 4.1 Election of Board Chairman.
  - 4.2 Election of Board Vice-Chairman.
  - 4.3 Election of Board Secretary.
5. **Marketing Report –**
  - a) Review of the District marketing report.
6. **Unfinished Business –**
  - 6.1 Discussion/action on the Truckee Aquatic Center project (Truckee Community Swimming Pool).
    - a) Review of Aquatic Center operating costs.
    - b) Report on status of construction project.
  - 6.2 Discussion/possible action regarding Comprehensive Facility Condition Assessment and Energy Audit.
  - 6.3 Discussion/possible action regarding the District Strategic Plan.
    1. Nurturing partnerships
    2. Implementing responsive programming
    3. Organizational excellence
    4. Caring for our facilities and parks
    5. Building awareness and loyalty
    6. Financial health

**7. New Business –**

- 7.1 Discussion/action on proposed fee increases for District outdoor rental facilities.
- 7.2 Annual approval of Nevada County authorized signature sheet (Board and personnel authorized to request payments).

**8. Special Announcements –**

**9. Consent Calendar –**

- a) Approval of the minutes of the regular board meeting of October 27, 2016.

**10. Financial Report –**

- a) Approval of District check registers.
- b) Approval of District miscellaneous journal entries.
- c) Review of District financial report.

**11. Information Technology –**

- a) Review of the District Information Technology report.

**12. Division Reports –** General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on their activities.

**12.1 General Manager –**

- a) Update on the proposed ice rink expansion project.
- b) Update on the proposed dog park.

**12.2 Recreation Division –**

- a) Review of monthly division report.
- b) Report on 2016 District Ski Swap.

**12.3 Park Division –**

- a) Review of monthly division report.
- b) Update on pier project.
- c) Update on proposed winter projects.

**13. Board Subcommittees –**

13.1 Finance/Audit Committee (Standing Committee – Murphy and Casey).

13.2 Comprehensive Facility Condition Assessment (Standing Committee – Casey and Werbel).

13.3 Ice Rink Expansion Project (Ad Hoc Committee – Murphy and Werbel).

13.4 Dog Park Project (Ad Hoc Committee – Casey and Brady).

**14. Additional Matters of Interest to Board Members –** Board members may make a brief announcement or report.

Agenda posted and mailed on November 23, 2016

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Blanca Gonzalez, Administrative Assistant

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Brandon Perry, District Clerk, at 530-582-7720. Notification 48 hours prior to the meeting will enable TDRPD to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)